

DUNBLANE DEVELOPMENT TRUST

Draft Minutes of the DDT Board meeting held on 17 May 2010 at 7.15pm in the Braeport Centre

Present: Steve Mason (Acting Convenor)
 Bill Stewart (Vice-Chairman),
 Dougal Thornton (Company Secretary)
 Janice Stewart (Treasurer)
 Alan Booth
 Lawrie Dewar
 Malcolm Dougall
 Jessica Lindohf
 John Seddon
 Morag Watson

In attendance: Lorna Inglis (Minutes), Alan Cessford (for Item 3 only)

Apologies: Tim Hughes, David Gill

Absent: Nora Gilfillan

Item	Action
1. Convenor for the meeting : Steve agreed to act as Convenor since Tim has completed his agreed three-month tenure of the post.	
2. Approval of agenda : <u>Agreed</u> to re-order item 4 before 3. Items 11 and 12 will be deferred until next meeting.	
3. Review of Memoranda and Articles of Association : Alan Cessford and Dougal reported back on the progress that they and Tim had made in reviewing the Mem and Arts. They are using a model Mem and Arts provided by the Development Trusts Association Scotland of which DT are members. A revised version of the Mem and Arts will be submitted to a future meeting of the board.	
4. Minutes of the meeting of 19 April 2010 : <u>Approved</u> as a correct record – proposed by Malcolm, seconded by Lawrie.	
5. Matters arising from the previous meeting :	
Wind Farm Fund committee - Janice and John will be the two DDT representatives.	Janice, John
Standing Group - Janice will also be a member of this office bearers group whci will meet between board meetings,	
High Street Project - Publicity boards to be set up at the site, with names of contractors and other professionals involved along with logos of sponsors & funding bodies.	Malcolm
Membership Secretary - A small gift will be sent to Margaret Stewart in recognition of her years of hard work. Thanks were extended to Lorna Inglis for volunteering to become the new Membership Secretary. Dougal, Alan, Janice and Lorna will meet Margaret to discuss the procedures involved.	Dougal, Alan, Lorna Janice
Open Meetings - Tim and Steve have met to discuss the issues involved. <u>Agreed</u> that the three working groups and public meetings on the local development plan are opening up the work of the board as intended. We should evaluate the experiment in 6 months.	
Draft Press releases - <u>Agreed</u> that they should be sent to Steve in the first instance.	Steve
Website - Morag has created a model of the future website and will incorporate any suggestions made by the Board.. Morag and Steve to finalise proposals.	Morag Steve

<p>6. Reports</p> <p>a) Treasurer's Report <u>Noted</u> the written summary of the current financial position.</p> <p>Membership - No update due to change over of Membership Secretary.</p> <p>Dunblane in Bloom group - Janice awaiting confirmation of the amount of grant recently awarded to the group.</p> <p>b) DDT (Projects) Ltd Paper on revisions to accountability procedures awaited.</p> <p>c) High Street Project <u>Noted</u> Malcolm's progress report. Underpinning work now completed. Work on foundations is underway and within agreed timescale. Any changes to fitting-out specifications must be made by 15th June.</p> <p>d) Community Council All members of DDT Board are invited to the AGM on 7th June in the Burgh Chambers. Meetings will be held soon to discuss the proposed power lines.</p>	<p>David</p> <p>Malcolm</p>
<p>7. Working Groups</p> <p><u>Environment Working Group</u>:Initial meeting will be held on 3rd June at the Braeport Centre. Morag will post information on the website and issue a press release.</p> <p><u>Development Working Group</u> Alan will take over running the group now that Tim has stepped down. He will set up a meeting for early June.</p> <p><u>Communities Working Group</u> The first meeting was held on 19th May and attracted 12 people; the second will take place on 17th June.</p> <p><u>Midweek Group</u> The group was congratulated on finishing the Faery Bridge</p> <p><u>Main Issues Report</u> Agreed that a working group, consisting of Alan, Lawrie, David and Dougal will be set up to work collaboratively with DCC to discuss local issues highlighted in the Main Issues Report. Separate reports will be submitted to Stirling Council by DDT and DCC. An open meeting will be organised before the end of July to elicit public concerns.</p> <p><u>Braeport Centre</u> Stirling Council has agreed not to charge for gas or electricity for second half of last financial year, a possible saving of £3K. Braeport Centre has been chosen by DTAS (on behalf of Scottish Government) as one of eight demonstration projects for asset transfer. Financial and consultancy support will be provided.. Agreed that Steve and Bill will meet Stirling Council. Steve will speak to Jim Bennett to explore grant funding for improvements to the heating system.</p>	<p>Morag</p> <p>Alan</p> <p>Steve</p> <p>Alan, David, Dougal</p> <p>Steve Bill</p>
<p>8.Communications</p> <p>a) Sustainable Dunblane Energy Group Project - Morag outlined the approaches recommended by the government to improve energy efficiency in Dunblane. Braeport Centre will not be eligible for funding. A feasibility study will be produced at the end of July.</p> <p>b) Dunblane Primary School Summer Fair - <u>Agreed</u>, on suggestion from Margaret Stewart, that DDT sets up a recruitment stall at the fair. It will be manned by Janice, Alan and Lawrie. Jessica agreed to make a similar approach to Newton Primary.</p> <p>c) Dunblane Fling - DiB will be providing teas again this year. Agreed that Steve, Dougal and Janice will promote membership of DDT. Bill will approach Andy McLaren to help. DDT Board members will also attend planning meeting for the Fling on 26th May at the Braeport.</p> <p>d) Letter from Bill Inglis - Bill has requested support for a book he is publishing on the history of Dunblane. <u>Agreed</u> that a letter of support will be sent to him together with suggestions of possible sources of funding.</p>	<p>Janice, Alan, Jess Lawrie</p> <p>Steve, Dougal, Janice, Bill</p> <p>Dougal</p>

<p>9. Chair / Convenor selection At present no board member wishes to take on the role of Chair on a permanent basis. In the interim, members of the Standing Group will undertake the post in a rota. <u>Agreed</u> that Steve will take the chair in May and June and Janice will do so in July and August.</p>	<p>Steve, Janice</p>
<p>10. Overview of Main Issues Report</p> <p>Alan gave a summary of the main points of the settlement assessment. This would encompass either wholesale or very limited development. Given the restrictions on large-scale development, it is likely that only small areas (at Bogside and Newton Crescent for affordable housing) will be developed.</p> <p>There is the possibility of commercial development of office space and a supermarket on the seven acre site at Barbush. Another area for possible commercial development (13 hectares) is on part of the existing golf course. There was discussion on the benefits and drawbacks of the various options.</p>	
<p>11. AOB</p> <p>Date of AGM - <u>Agreed</u> that it will be held on 23rd October in Room 1 of the Braeport Centre.</p> <p>DTAS AGM (June) - <u>Agreed</u> that any DDT Board member should contact Dougal if they wish to attend.</p>	
<p>12. Future Agenda Items Lawrie asked for the Stirling University Capacity Study to be included. Agreed that members of the Board will let Steve know of any other items for inclusion.</p>	
<p>13. Future Meeting Dates : 21st June at 7.00pm; 19th July at 7.00pm; 16th August at 7.00pm; 20th September at 7.00pm.</p>	