

DUNBLANE DEVELOPMENT TRUST

Draft Minutes of the DDT Board meeting held on 21st November 2011 at 7.30pm in the Braeport Centre

1. Election of Chair for meeting

In the absence of Keir, Steve agreed to act as Chair for the meeting.

2. Attendance and Apologies

Present: Alan Booth, Alan Cessford, Kate Fawcett, Ian Gill, Tim Hughes, Jessica Lindohf, Neil Mackie, Dougal Thornton, Steve Mason, Janice Stewart

Apologies: Keir Bloomer, Bill Stewart

In attendance: Lorna Inglis (Minutes)

A warm welcome was extended to Neil Mackie, as a newly-co-opted member of the Board.

3. Minutes of the meeting held on 17th October 2011

The minutes were approved as presented, proposed by Jessica, seconded by Dougal.

4. Homologation of decisions taken at meeting on 17th October 2011

The decisions taken on 17th October were formally homologated on the adoption of the minutes.

5. Matters arising from previous minutes

Vice Chair: Tim was proposed by Steve for the position of Vice Chair, with Alan C as his depute. This was seconded by Alan B.

Websites : An application for £1,200 to the Council's Community Pride Fund to set up a Community Facilities website has been successful. This site will be developed separately from the new Dunblane website but will be incorporated into it. The working group on the new Dunblane website will consist of Steve, Neil, Gerard Gourlay, Fiona Jones and Bernie Beattie..

Supermarket survey by Keith Brown, MSP: 21% of Dunblane households responded, with 2:1 in favour of a larger supermarket. The clear favourite was the proposal from Gladmans/ Sainsbury at Barbush.

Remembrance Sunday: Bill McLean and Ken Mitchell were thanked for representing DDT at the memorial service.

6. DiB: Nomination for DDT Co-opted Board Member

In talks with the DiB sub-committee, four key issues have been identified and addressed:

- Lines of communication between DDT and DiB have been clarified
- A separate bank account will be set up, if possible, with accountability to DDT. DiB will have some delegated ability to apply for funding.
- A replacement vehicle will be obtained, if possible. Details of its usage will be clarified later.
- A member of DiB will become a co-opted Director of DDT.

A brief discussion followed on the best way to ensure that DiB was represented on the DDT Board. It was noted that Bryan Grieve has resigned from DiB.

It was agreed that a sub group, consisting of Tim, Jessica, Dougal and Janice, would be set up. Tim will contact Keir to get feedback from him on the discussions held so far with DiB. If it proves possible for DiB to have a separate bank account, it was agreed that Janice would be a signatory for cheques.

In addition it was agreed that there was a need to draw up clearer procedures for co-opting Board Members, together with guidelines highlighting the duties and obligations entailed. These procedures would also apply to the co-option of the DCC representative. Action : Tim

7. Development Group

It was agreed that the best way forward would be to set up a joint working group consisting of representatives of DDT, DCC and local traders. It was agreed that Alan B, Keir and Tim will meet with DCC to decide on the best composition of the group and establish its remit. Neil indicated a willingness to join the group later.

An enquiry has been made by Macdonald Estates/ Gloag Investments about speaking to a representative of the Board regarding their proposed commercial development on the Stirling Road. It was agreed that Alan Booth should be the contact. Action : Steve

Kate indicated that local traders are actively pursuing ways to attract new business into the town. One suggestion from them is for a change of usage of the restaurant space in Riveriew to retail space. The Board agreed on the importance of refurbishing and revitalising the High Street.

8. Windfarm Committee Awards for 2011/ 2012.

As Chair of the committee, Alan reported that the committee met on 29th November and there have been 3 applications to date – more are expected. There will be applications from DDT, for Christmas lights, a replacement vehicle, annual plants for DiB and permanent planting around the War Memorial.

There are currently 2 representatives from DCC, 2 from DDT and 2 from the local community. It was agreed that Alan C would approach the committee to see if Marjorie Davies could replace Dougal as a member.

9. Christmas Decorations

Kate reported that DCC had agreed to donate £350 for Christmas decorations in the town, including £250 towards the cost of Christmas lights. The Board thanked DCC for their generosity.

There will be a Late Night Festive Shopping Evening in High Street on 1st December from 5 - 8 pm. Dougal will speak to Bill McLean to see if the Midweek Group can have the Christmas lights ready for then. Kate will contact the Lilting Lassies group and Queen Victoria School to see if they can provide musical entertainment.

10. 2012 Board Meeting Dates

See list of dates issued. It was agreed that meetings will take place on the third Monday of every month, as before.

11. Finance Report

The financial report from Janice was noted.

It was agreed that the cost of insurance cover for the contents of the Braeport Centre and for public / employee liability would in future be charged to the Braeport Centre account.

Public Collection : It was agreed that the Environment Group could hold a collection outside Tesco in February. A promoter's licence might be needed if there is also to be a raffle.

Environment Group: It was agreed that a note of interest would be made to the Climate Challenge Fund for £150K per annum over two years for the regeneration and development of paths in and around the Laighhills. The future development of the Laighhills will be put on the agenda for the January meeting and Bridget will be invited to attend that meeting. A working group consisting of Bridget Clark, Alan C and Dougal will be set up. DDT will ensure community involvement and keep Stirling Council informed.

12. Working Groups

DDT Projects: Malcolm was not present to give a report so Alan C gave a brief outline of the current situation. It was agreed that Alan C will assess the situation to see if a meeting with the DDT Projects Board is needed before Christmas. Malcolm will be asked to report on the current position.

Braeport Centre Action Group: Ian reported over 400 out of the required 700 signatures have now been collected and asked each director to collect ten signatures each. Kate produced a draft press release. A programme of maintenance work for the Spring is being drawn up, as well as a deep clean of the building. Steve will keep Bill informed of developments.

Environment Group: In the Memorial Garden extra compost has been delivered by Stirling Council and used to protect the bulbs along the woodland border. The next meeting on 1st December will focus on developing appropriate signage and interpretative boards for the town centre.

Development Group: Tim and Ian Stein will produce an action plan based on the findings of the historical appraisal of the bungalow shops in Beech Road and will liaise with the six occupants of the shops. A newly-formed working group including Tim, Ian Stein and interested parties from the local community will use this as a basis for action.

13. Correspondence

Scottish Fairtrade Forum: A meeting will be held on 28th November in the Victoria Hall with the aim of making Dunblane a Fairtrade town. Members of DDT Board are invited to attend.

Community Skills: Tim will attend a meeting of the Development Trust Association, Scotland on 26th November which focuses on developing community skills.

14. Future Agenda Items

It was agreed that Dunblane in Bloom and Riverview will be future agenda items. Alan C will contact Malcolm to find out when he is next available for a full discussion on Riverview.

Fundraising: Alan C has attended a fundraising training day and has requested that fundraising strategy is discussed at a future Board meeting. Jessica agreed to provide an overview of the main sources of funding

Sustainable Dunblane: See AOB below.

15. AOB

Co-op building: Steve has met with the Senior Citizens' management group. They plan to hold an AGM in the New Year.

Sustainable Dunblane: As there is no clarity as to the composition of its core group or the way it will operate within DDT, it was decided that the future of Sustainable Dunblane within DDT will be put on the agenda for a future board meeting.

Local Development Plan: There was an exhibition in the Braeport Centre on 18th November outlining three main points for consideration - the proposals for Barbush, Bogside and for 100 houses at Kippendavie. Alan B recommended that DDT should make a response through the Development Group.

Christmas Meal: Steve will see if the Supper Room in the Victoria Hall is available, with the catering being provided by Nora. If it is not, the golf club could be a suitable venue.

16. Dates/ times of forthcoming meetings

Board / Christmas meal Monday 12th December 2011

Board Meetings Monday 19th December 2011

~~Monday 16th January 2012~~ Changed to Thursday 12 January

Meeting closed at 10.10pm